

FRIENDS OF OCM REQUEST FOR LOCAL EVENT COVERAGE

To the applicant: The Friends of OCM are proud to support the coverage of local events in the Oshkosh community. To assist the board in reviewing your request for event coverage, please complete this application and return it to the OCM offices. You may send it via email to Dean Leisgang at dleisgang@ci.oshkosh.wi.us or fax it to (920) 236-5262. You can also send it to The Friends of OCM, PO Box 1566, Oshkosh, WI 54903.

The event coverage: Your event will include a one-camera, one-microphone video production that will air a minimum of six times on CATV 2 on the Oshkosh Time Warner Cable system, reaching 21,000 cable homes in the Oshkosh community. Additional replay times may be requested. The event will include a text graphics page (including the event title, organization name and date taped) at the beginning and close of the program, with the wording: "Coverage of this program has been made possible by a grant provided by the Friends of OCM."

The notification process: The Friends of OCM Board of Directors will evaluate your application based on the information requested. Please understand that due to budget constraints not all coverage requests can be accommodated. Preference is given to those coverage requests if a monetary contribution can be made to help cover our production costs. Requests will be evaluated at each monthly board meeting held the 3rd Thursday of each month. Applicants will be notified as soon as possible. If you have any questions please call Dean Leisgang at (920) 236-5269.

Coverage cost: Preference is given to those requests in which applicants can provide a minimum of 50% of production costs. Please contact our office to determine an estimate for your coverage costs.

Requestor Name: _____

Organization: _____

Address: _____

City/Zip: _____ **Phone:** _____

Email: _____ **Fax:** _____

Name of Event requested to be covered: _____

Date & Time of Event: _____ **Location:** _____

Expected Length of Time of Event: _____ minutes

Contact at event: _____ **Phone:** _____

Describe the event including number participating and expected viewers on CATV2: _____

Please attach any background information that you feel may be helpful in considering this request: _____
